
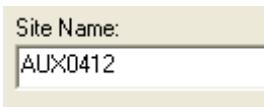
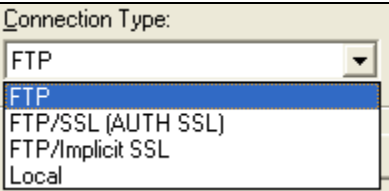
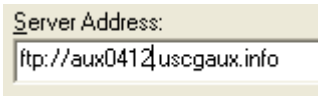
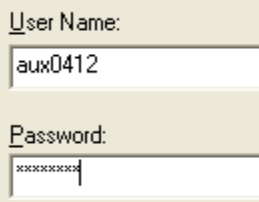
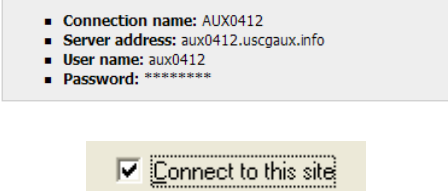
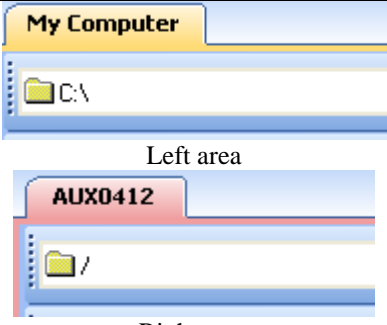
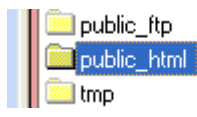





## User Instructions to Publish to the Auxiliary National Web Server using a FTP Program

File Transfer Protocol (FTP) administrative access to your site is made using the following parameters. The entry field terminology may vary depending on the FTP client being used. In this instruction we will use WS\_FTP Home version, but most FTP programs can be used.

On Screen	Instructions
	<p><b>Open up WS_FTP Home:</b> To setup an initial FTP connection, use the <b>Connection Wizard</b>.</p>
	<p><b>Site Name:</b> The first window of the wizard asks you for your site name. This is used to identify this site for others. Enter descriptive text. In this example, <u>AUX0412</u> has been entered. Click <u>Next</u>.</p>
	<p><b>Connection Type:</b> To access the Auxiliary National Web Server select <u>FTP</u> as your connection type. Click <u>Next</u>.</p>
	<p><b>Server Address:</b> Enter in your server address. For students using the temporary AUX-04 student sites, enter in <u>ftp://aux04xx.uscgaux.info</u>. The xx represents your particular student URL given to you by the instructor. In this example, we are using aux0412. Click <u>Next</u>.</p>
	<p><b>Username &amp; Password:</b> Now take out the slip of paper that has your username &amp; password. Enter the username as aux04xx (add in your own numbers for the xx). Then enter in your password. Passwords are case sensitive. When finished click on <u>Next</u>.</p>
	<p><b>Connection Wizard Finish window:</b> Displayed on the connection wizard's finished window are the entries you've made. If they are correct, then make sure you've checked the <u>Connect to this site</u>, then click <u>Finished</u>.</p>

## User Instructions to Publish to the Auxiliary National Web Server using a FTP Program

 <p>Left area</p> <p>Right area</p>	<p><b>The WS_FTP Display:</b> If you've successfully connected to the remote web server you should see a <u>My Computer</u> area on the left and your <u>remote web server</u> on the right. Note the tabs above each area. In our example note the tab on the right says AUX0412. This is the name you originally gave this site connection.</p>
	<p><b>Posting your local files to the remote server:</b> First, <u>double-click on the public_html folder</u> in the remote (Right area). This folder is where your web site files will reside. <i>Note: Be very careful not to modify any system files on the remote server. If modified, your site may not work.</i></p>
	<p><b>Marking and Transferring Files:</b> On the <u>My Computer</u> (left area) locate the folder where you saved all your web site files. Open that folder. Now mark all its folders and files. When marked click the <u>green arrow</u> which points to the remote server (Left area). You will see the folders and files transfer. When the transfer is complete, open up a browser, type your site's URL in the address field and view your published web site. <b>Congratulations!</b></p>
	<p><b>Disconnecting from the remote server:</b> When finished, disconnect from the remote server by clicking on the Disconnect button on the menu.</p>
	<p><b>Close WS_FTP:</b> To close this application click on the red X, upper right corner.</p>

*Caution! - Do not erase any of the files or directories that were included when the site was provided. The loss of these system files may make your site unusable.*