

## VIRTUAL SERVER CONFIGURATION

Each user account will be configured based upon the Aux unit type. Flotilla sites will be allocated 15MB of user accessible disk space. Divisions will receive 20MB, and Districts will receive 25MB. This disk allocation will initially be used only for website storage, but may be shared by additional features as they become available. Each unit will be responsible for the determination of how their disk space will be used. New features such as POP/SMTP mail accounts, mail redirects, listservers, and web usage statistics will be announced after the server migration is complete.

## USER INSTRUCTIONS

1. FTP administrative access to your site is made using the following parameters. The entry field terminology may vary depending on the FTP client being used.
  - a. Server Address - HYPERLINK <ftp://username.uscgaux.info>
  - b. Username - The username provided.
  - c. Password - The password provided.
  - d. Account - Leave blank.
  - e. Server Type – FTP
  - f. Host Type - Automatic detect in passive data mode.
  - g. Posting - The root directory of your site will be displayed after the site is opened. One of the subdirectories shown will be called public\_html. You must post all web files to this directory.
  
2. FrontPage and **Expression Web** administrative access is made using the following parameters.
  - a. Site Name - HYPERLINK <http://username.uscgaux.info>
  - b. Username - The username provided.
  - c. Password - The password provided.
  - d. Posting - After FP is opened, the Folder List will display the web site directory. All postings will be made within this directory.
  
3. CAUTION! DO NOT ERASE ANY OF THE FILES OR DIRECTORIES THAT WERE INCLUDED WHEN THE SITE WAS PROVIDED. THE LOSS OF THESE SYSTEM FILES MAY MAKE YOUR SITE UNUSABLE.

United States Coast Guard Auxiliary  
Department of Information Technology